

How to set up and take Password Pupil tests on a Windows PC

Step 1.

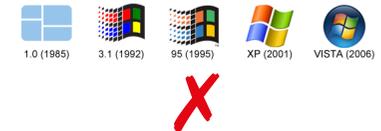
Make sure you have the correct type of device for testing. If you do not have a Windows laptop or computer for test takers to use **STOP**.

Use the Mac set up instructions instead.



Step 2.

Check the laptop or PC is running **Windows 8 or above**.



Step 3.

Check your **screen size** and **resolution** satisfy the **minimum** recommendations.

Check your laptop **display settings** have the **scale and layout** set at **100%**



13" (inch) minimum screen size
Minimum resolution: 1280 x 768



Screen size '15" (inch)
Minimum resolution: 1280 x 768

Diagonal screen size laptop/PC	
25.40 cm	10 inch
27.94 cm	11 inch
30.48 cm	12 inch



Step 4.

Check your available **internet speed**.

<https://fast.com/> or <https://www.broadbandspeedtest.org.uk/>

0.1 MB (or 100KB) download and upload speed available, or at least 1.0 Mbps if remotely invigilating using MS Teams, Zoom, Skype or similar.



Agent office testing



Remote invigilation:
MS Teams, Zoom etc.

Step 5.

Check you have **one of the correct internet browsers**.

Password tests will not run correctly on 360, Internet Explorer or other browsers.



Chrome, Edge or Firefox



360



Internet Explorer

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Step 6.

Follow the instructions in the diagram below for the browser you wish to use to take a test:

Please note, you must copy and paste the location link **exactly** as written to create the shortcut. If the first location link does not work, try the second option.



"C:\Program Files\Google\Chrome\Application\chrome.exe" --kiosk <https://passwordplatform.englishlanguagetesting.co.uk>

Or

"C:\Program Files (x86)\Google\Chrome\Application\chrome.exe" --kiosk <https://passwordplatform.englishlanguagetesting.co.uk>



"C:\Program Files\Microsoft\Edge\Application\msedge.exe" --kiosk <https://passwordplatform.englishlanguagetesting.co.uk>

Or

"C:\Program Files (x86)\Microsoft\Edge\Application\msedge.exe" --kiosk <https://passwordplatform.englishlanguagetesting.co.uk>

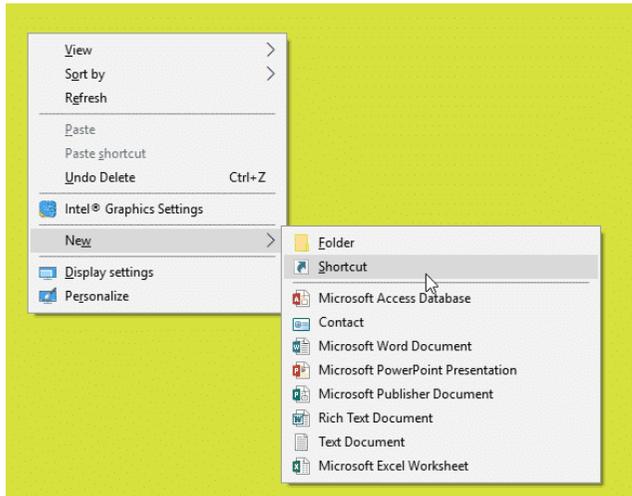


"C:\Program Files\Mozilla Firefox\firefox.exe" --kiosk <https://passwordplatform.englishlanguagetesting.co.uk>

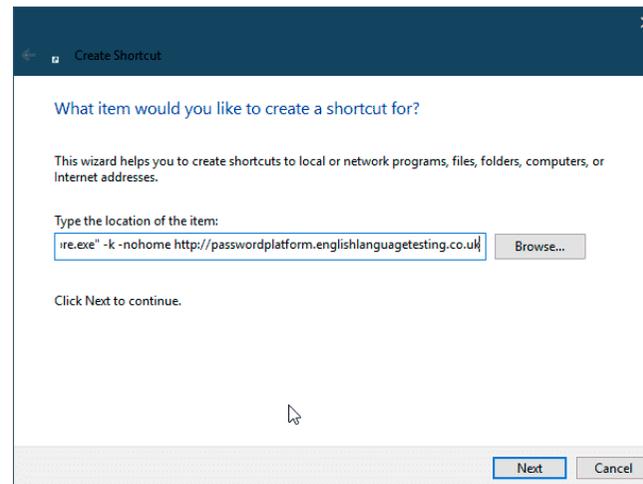
Or

"C:\Program Files (x86)\Mozilla Firefox\firefox.exe" --kiosk <https://passwordplatform.englishlanguagetesting.co.uk>

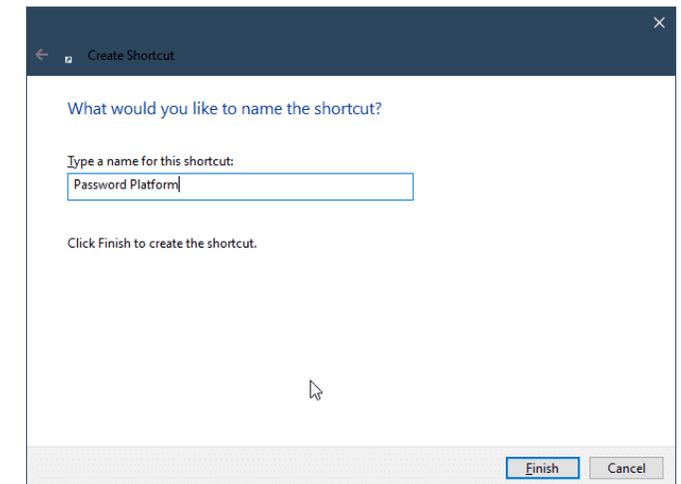
1. Right Click on the desktop and click **New** then **Shortcut...**



2. Enter the first link for the browser you want to use in the location field and click **Next**



3. Rename the shortcut to Password Platform and click **Finish**.
If the first link does not work, try the second option



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password

Repeat this process on any additional laptops or PCs you wish to use for testing.
You are now set up to run Password tests. Notify the test administrator you are ready to receive test codes.



Step 7.

When a student is ready to take a test, **stop all other programmes** that are running on the **PC or laptop set up to run Password tests.**

Remove the pupil's other internet enabled devices, e.g. mobile phone, Apple watch etc.



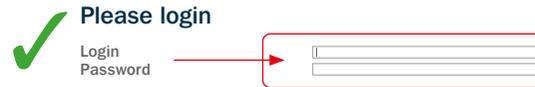
Step 8.

Double click on the icon of the browser you are using.



<https://passwordplatform.englishlanguageTesting.co.uk/>

Login Screen



password

Insert your unique test code here.

While taking the test, **do not click anything outside the test screen,** including pop ups and notifications as **this will interrupt (stop) the test.**

At the end of the test be sure to click on the "finish" button to save all the answers.

finish

Press the "Alt" + "F4" keys together on the keyboard to exit the browser.

