



## **CHILD STUDENT VISA POLICY**

### **Bryanston School's Sponsor Licence Number: HR52QEFT3**

Bryanston School holds a Student Sponsor Licence issued by the United Kingdom Visas and Immigration (UKVI) that allows us to sponsor overseas pupils to apply for a Child Student visa to enter the UK to study with us.

Our Sponsor Licence is important to the School and significant trust is placed on the School by UKVI. In order for us to maintain and keep our Licence, we have to make sure that we meet the UKVI's rules and regulations and meet our duties surrounding all aspects of student sponsorship.

For international pupils who wish to come to the UK to study at Bryanston, the School will make all reasonable efforts to assist pupils and parents to comply with the UKVI requirements on visa entry. This includes assigning a Confirmation of Acceptance for Study (CAS) and checking visa application supporting documents are compliant. Responsibility for making a visa application to allow a pupil to attend Bryanston School rests with the parents. The School is unable to assist with resolving visa related issues other than those where either a current or prospective pupil is sponsored by the School.

The School strongly advises parents to be aware of the regular changes to the visa application process and ensure that they are fully up to date with these changes. The latest visa information from the UK Government can be found at <https://www.gov.uk/child-study-visa>.

### **Responsibilities of Parents**

#### **Proof of Funds**

One of the conditions for obtaining a Child Student visa is that parents can demonstrate financial intent to enable their child to attend the course of study in the UK. UKVI guidance is that parents must be able to show that they have the money available to pay the school fees for the first year of their child's course. Before allocating a CAS, the School must receive the following:

- Payment of the Acceptance Deposit, Confirmation Deposit and One Term Fee Deposit
- Payment of the first two term's fees (these will be invoiced to parents at the start of the visa application process, up to six months in advance of entry. Parents may choose to pay the first term's fees and provide bank statements as proof of funds for the additional term's fees. The School will check that all proof of funds meet UKVI requirements before assigning a CAS).



## **Guardians**

Bryanston School welcomes pupils from all over the world and values their contribution to life of the School. To ensure the best possible care for these pupils, it is essential that all parents who are not permanently resident in the UK must appoint a guardian in the UK to act with their full authority in the event of an emergency. Those who undertake this role are providing a generous commitment to the education and well-being of their ward.

Guardians should be provided by the pupils own family. The Guardian may be employed through a professional Guardian organisation or may be a nominated friend of the family or another family member or contact.

The Guardian:

- Should not be a full-time student;
- Must be over the age of 25 years;
- Must live in the UK and should not be required to travel regularly overseas;
- Should be able to correspond with the School in English;
- Should agree and pass the necessary safeguarding checks as required;
- Should be open to annual inspection as required by the Agency or organisation responsible;
- Should not be running a guest house or offering any other paid accommodation service.

If a family has difficulty in finding a Guardian, the School advises looking on the AEGIS website ([www.aegisuk.net](http://www.aegisuk.net)). Please note that the School is unable to arrange or recommend Guardians. It is the responsibility of the parent to choose and pay for a Guardian who can fulfil the role to the satisfaction of both the School and the parents. It is the responsibility of the parent to inform the School immediately if the Guardianship arrangements change. If a Guardian is to have more than emergency responsibility, parents and pupils must complete data consent forms to authorise the School to liaise with the Guardian in relation to all matters regarding the pupil.

## **Care Arrangements for Pupils during Exeat Weekends/Holiday Periods**

It is the School's responsibility to ensure that suitable care arrangements are in place for all sponsored visa pupils during exeat and holiday periods where the pupil remains in the UK.

Parents/Guardians are required to inform the School of the details of these arrangements including:

- The address(es) where the pupil will be residing;
- Confirmation of the dates the pupil will be in their care;
- Name and DOB of individual responsible for the pupils care;
- Contact details of the individual responsible for the pupils care;
- Details on travel from and return to the School.

The School will undertake 'spot checks' to ensure that the details recorded above are correct and to verify the pupil is in their care during these periods.



If the pupil is taking part in an official school trip, this will form part of the school day and would not need to be recorded as above.

### **Care Arrangements for Pupils Whose Visas Remain Valid After Their Course of Study Ends**

Visas are granted on the basis of the length of the pupil's course, and this is calculated by the start and end date on the CAS. It is normal, however, for the visa to stay valid for up to four months following the course of study ending. The School still has reporting responsibilities to the UKVI during this period if the pupil has not left the UK or returned home. As such, parents/guardians will need to ensure that the School has the information requested above to include the date and travel details of when the pupil will be leaving the UK.

### **Passports and Biometric Residence Permits (BRP cards)**

A valid passport is required in order for a pupil to obtain their Child Student visa. Once their visa is approved, pupils will be issued with a BRP card which is proof of their immigration status and their right to enter, live and study in the UK. In order for a pupil to travel, whether to return home, re-enter the UK, or participate on a school trip overseas, a BRP card and a valid passport with at least 6 months before the expiry date are required.

Parents are responsible for ensuring that their child's passport is in date and has the recommended validity period remaining prior to any school trips or return home. Should a BRP card be lost, stolen or damaged, parents are responsible for notifying the UKVI and applying for a replacement BRP card. Parents are responsible for letting the School know of all updated passport or BRP card details and provide the School with high quality colour scans.

### **Other responsibilities include:**

- Keeping contact details up to date with the School and the UKVI;
- You should inform the school and the UKVI of any changes to your personal details that may affect your visa and/or immigration status. These changes may include your name, nationality, gender, change of visa type etc.
- Bryanston School is required to report to the UKVI any significant changes in a sponsored pupil's course. If any of the following are applicable to your child during their study at the School, it is important that parents/guardians let the School know straight away:
  - change of course;
  - the length of study changes;
  - change in study location (including distance/remote online learning);
  - change of boarding status
  - periods of absence from School.

### **Attendance and Engagement**

To comply with the UKVI regulations, the School must keep a record of sponsored visa pupils' attendance records and report any issues of consistent non-attendance to the UKVI. Pupils must ensure that their attendance levels and engagement are satisfactory or risk their Child Student visa being cancelled.



Parents of Child Student visa pupils are requested to adhere to term dates when booking international flights as a pupil's non-attendance is recorded if they arrive late at the beginning of term or leave early at the end of term.

### **Working**

The regulations surrounding what work a pupil can do on a Child Student visa are very strict, this is primarily because the purpose of a Child Student visa is to come to the UK to study. Penalties for breaching these rules, even accidentally, are severe. Details of work restrictions and limitations can be found on a pupil's Biometric Residence Card.

### **Entering the UK**

Parents/Guardians should familiarise themselves with the latest rules on entering the UK before a pupil travels. This applies every time a pupil travels to the UK, not just the first time they enter on their Child Student visa. Rules and restrictions may change regularly so please check the UK Government website ([www.gov.uk/uk-border-control](http://www.gov.uk/uk-border-control)) when booking flights and before travelling.

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